



# JOHN E. BONNEAU & ASSOCIATES, INC.

Professional Land Surveyors • Planners and Consultants

## WRITTEN AUTORIZATION FORM AND TERMS AND CONDITIONS OF PAYMENT

DATE: \_\_\_\_\_ PHONE: \_\_\_\_\_ ESTIMATE: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

I, \_\_\_\_\_ (please print your name), hereby grant access and authorize to John E. Bonneau & Associates, Inc. to perform the following survey work to be performed as indicated below by check mark below.

**(Please place check mark next to the service(s) requested)**

- Boundary Survey** – Location of all property corners and improvements (if applicable)
- Flood Certificate** – Certified Document stating the FEMA Base Flood Elevation of property.
- Locate Property Corners** – Only the property corners will be flagged, NO Paperwork issued. (example: Fence placement)
- Builders Package** – Services offered in a survey package for discount rate which includes: Boundary Survey, Initial Survey, No Work Affidavit, Fill Plan, Slab Spot, Culvert Data (if applicable), Flood Certificate (If applicable) and the Final Certificate.

Once you have completed this “*Written Authorization Form*” and included a legal description of the property please FAX it or drop it off at our office. Office address, phone and Fax Number are located at the bottom of this document.

### TERMS AND CONDITIONS OF PAYMENT

1. **PAYMENT:**  
YOU MUST PAY THE FULL AMOUNT UPON RECEIPT OF THE INVOICE OR WILL BE SUBJECT TO A FINANCE CHARGE OF ( 18.00% ) AFTER 28 DAYS OF INVOICE DATE.
2. **GRACE PERIOD:**  
28 DAYS OF INVOICE DATE.
3. **DEFAULT:**  
IF YOU DEFAULT UNDER THIS AGREEMENT AND FAIL TO PAY THE FULL BALANCE UPON RECEIPT OF INVOICE, WE RESERVE THE RIGHT TO COLLECT THE DEBT BY A THIRD PARTY.
4. **COLLECTION COSTS:**  
IF WE REFER COLLECTIONS OF YOUR ACCOUNT TO A LAWYER WHO IS NOT OUR SALARIED EMPLOYEE, YOU WILL BE LIABLE FOR ANY REASONABLE ATTORNEY’S FEES WE INCUR, PLUS THE COSTS AND EXPENSES OF ANY LEGAL ACTION, TO THE EXTENT PERMITTED BY LAW.

I HAVE READ AND UNDERSTAND THE TERMS AND CONDITIONS AGREEMENT. (INITIAL) \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_